



**REQUEST FOR QUALIFICATIONS - ARCHITECTS
UACCM CLOCK TOWER
RFQ# 0689-2023-005**

The University of Arkansas Community College at Morrilton, in accordance with the policies of the Board of Trustees, is soliciting responses from qualified architectural firms for the construction of the UACCM Clock Tower.

PROJECT DESCRIPTION

The UACCM Clock Tower will give UACCM a recognizable structure that can help build a well-known identity for the school. It will be situated on the west side of the UACCM Campus between the University Center, Student Union, and Workforce Training Center. Standing over 40-foot-tall the UACCM Clock Tower will serve as a college landmark to passerby traffic on Interstate 40. The clock tower will boldly display UACCM's rich history as previous names of the institution will be represented in the project. Inspired by student designs, the project will be funded by combined contributions from the UACCM foundation and UACCM reserves.

ANTICIPATED PROJECT SCHEDULE

Request for Qualifications (RFQ) issued	October 30, 2023
Statement of Qualifications (SOQ) due	November 17, 2023
Interviews of shortlisted firms	December 4-8, 2023
Board of Trustees selection announced	January 25, 2024
Contract negotiations	January 2024

SUBMISSION

The deadline for responses is 9:00 am local time, November 17, 2023

All respondents will be notified of the results by E-MAIL, so please provide accurate contact information.

Address three (3) hard copies and one (1) digital copy of responses to:

Jeff Mullen
Vice Chancellor for Finance
University of Arkansas Community College at Morrilton
1537 University Blvd
Morrilton, AR 72110

Digital copies can also be sent via email to mullen@uaccm.edu in addition to the printed hard copies.

Statements of Qualifications will be reviewed by a selection committee and a short-list of firms will be invited to interview with the university.

CONTENT REQUIREMENTS

To avoid potential conflicts of interest, respondents should not communicate with university or university foundation staff about this project. This document provides the relevant information for assembling a Statement of Qualifications. If you have urgent questions, you can send them via email to mullen@uaccm.edu.

Include the information below and organize it in an easily accessible manner. It is not necessary to divide the response into chapters exactly matching the description below. Responses that do not include the required licensure information will be disqualified.

1. Proof of licensure or eligibility:

Architects: All firms shall be licensed, or eligible for licensure, in the State of Arkansas. Consulting and joint venture firms are also required to be licensed in the State of Arkansas. A copy of a valid Arkansas license must be included with the submittal.

Landscape Architects: All firms shall be licensed by the Arkansas State Board of Architects, Landscape Architects, and Interior Designs. A copy of a valid Arkansas license must be included with the submittal.

Civil Engineers: All engineers shall hold individual licenses in the State of Arkansas, and all engineering firms shall hold a valid Certificate of Authorization (COA) issued by the Arkansas State Board of Licensure for Professional Engineers and Professional Surveyors. Joint venture firms are also required to hold a COA. A copy of a valid Arkansas license must be included with the submittal.

- 2. Organizational chart for design team and all consultants.**
- 3. Specific project experience (within the past five years) with design of professional-quality landmarks (or equivalents to project).**
- 4. Proof of current professional liability insurance coverage (\$1,000,000 minimum required).**
- 5. List of projects currently under contract with state agencies or educational facilities.**
- 6. Statement of diversity in the workforce, if applicable.**
- 7. Certificate of women-owned, minority-owned, or service-disabled veteran owned business, if applicable.**

PROFESSIONAL SERVICES REQUIRED

Programming, feasibility assessments, graphic presentation, site planning, civil engineering, landscape design, interior design, cost evaluation, schematic design, design development, construction documents, construction administration, and project closeout.

All materials submitted in response to this Request for Qualifications are subject to the terms of state laws relative to the Freedom of Information Act.