



REGISTRAR'S OFFICE

1537 University Boulevard, Morrilton, AR 72110 | (501) 977-2052 | 1-800-264-1094 | Fax: (501) 354-7566 | www.uaccm.edu

# GRADE OF "D" TRANSFER REQUEST

**GUIDELINES:**

- Grades of "D" are not acceptable in some majors and cannot be used as prerequisites for courses that require a grade of C or higher. For more information view the UACCM catalog online at [www.uaccm.edu/academics](http://www.uaccm.edu/academics).
- Students may request a maximum of two courses.
- Credit cannot be granted on courses that have been repeated at UACCM.

**DIRECTIONS:**

1. Students are encouraged to meet with their academic advisor to discuss the best use of credits before completing this form.
2. Fill in your name, student ID, email address, phone number and intended or declared major.
3. For each course you are requesting to be accepted with a grade of D, list the name of the regionally accredited college or university where you took the course under Name of Institution, the course name and number under Course Information and the number of Credit Hours for each course.
4. If approved, the transfer credit will be posted to the student's transcript and may be viewed in Campus Connect. To see the transfer course equivalency, view your degree plan on Degree Audit.

**Name:** \_\_\_\_\_ **Student ID No.:** \_\_\_\_\_  
(Last Name) (First Name)

**Phone No.:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Intended or Declared Major:** \_\_\_\_\_

Name of Institution	Course Information	Credit Hours

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Student)

**OFFICIAL USE ONLY:**

Approved  Denied (give explanation): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Processed by Registrar's Office:** \_\_\_\_\_ **Date:** \_\_\_\_\_