Members present:
Diana Arn, Mary Clark, Terry Cleaver, Mike Dunaway, Todd Haynes, Wanda Hensley, Curtis Hippensteel, Allen Holloway, Lewis Hunt, Traye McCool, Mary Newsome, Raye Pearce, Katie Poole, Dustin Taylor, Cindy Thompson, Shannon Vaughn

Agenda Item No. 1
Introduction of Committee

Dr. Dan Ferritor, Vice President for Academic Affairs UA System and chairman of the UACCM Chancellor Search Committee called the meeting to order at 12:05 p.m. with introductions from each committee member.

Agenda Item No. 2
Role of Search Committee

In addition to representing the campus community in the search, the role of the committee is to develop a description of the personal, professional, and educational characteristics that the new chancellor should possess. The committee will evaluate the applicants, select the final (unranked) candidates for the position, and forward the finalist(s) to Dr. Alan Sugg.

Please keep in mind that the search is confidential as practical candidates from UACCM may apply.

Agenda Item No. 3
Discussion of Professional Experience and Personal Characteristics Desirable for the New Chancellor

The committee reviewed and discussed the preferred and required qualifications of what a new chancellor should possess. (Comments gathered from UACCM stakeholders, CCEDC, and Morrilton Area Chamber of Commerce)

Agenda Item No. 4
Development of Position Announcement

After comparing positions announcements from two other community colleges (Batesville and Hope), a position announcement was developed. Director of Human Resources Judy Shamsie will place the announcement in the following sources: the Chronicle of Higher Ed, Higher Ed...
An email account will be created and accessible to Search Committee members only. Although electronic submission is encouraged, Mary Newsome will make 3-4 copies of all applications received by mail therefore allowing committee members to view in a timely manner making it possible for all members to review.

Agenda Item No. 5
Discussion of Affirmative Action in the Search

Judy Shamsie, UACCM Director of Human Resources, presented a recruitment plan for minority groups. She also gave the committee handouts concerning EEO Law. This information is mandatory in our search process. UACCM observes the principles of EEO in all job searches.

Agenda Item No. 6
Tentative Search Schedule

A working search/time schedule was developed and each committee member received a copy.

Agenda Item No. 7
Selection of Next Meeting Date

The next meeting date will be July 2, 2010. The time will be announced later.

Mary Newsome
Recorder